

**State of Maryland Commission on Civil Rights
Commission Meeting
October 11, 2016 – 10am
MINUTES**

Commissioners Present: Shawn M. Wright, Esq., Chairperson; Gary C. Norman, Esq., Vice Chairperson; DeWayne Wickham; Gina McKnight-Smith, Pharm.D., M.B.A.; Roberto N. Allen, Esq.

Present via Conference Call: Laura Esquivel

Management Present: Alvin O. Gillard, Executive Director; Cleveland L. Horton II, Deputy Director; Nicolette Young, Assistant Director; Glendora C. Hughes, General Counsel

Staff Present: Tara Taylor, Director of Education & Outreach; Spencer Dove, Executive Associate

Guests Present: David Pantzer, Director of the Peoples' Law Library; James McCarthy, Maryland Technology Assistance Program

ITEM	SUMMARY	ACTION
Call to Order	1. Meeting called to order at 10:06 a.m.	None
Approval of Minutes	1. Motion to approve the minutes by Chair, seconded by Vice Chair, with one amendment – Commissioner Roberto N. Allen present by conference call. Motion carries unanimously.	None
Chairperson's Report	1. Chair yields to Vice Chair to lead presentations from guests present.	None
Executive Director's Report	1. Maryland Civil Rights Coalition held conference call earlier this month in preparation for the 2017 Legislative Session. 2. MAHRA is holding its annual Commissioner Training on Monday, October 24. This training brings Commissioners from around the state together to discuss common issues and interests, as well as to provide additional training opportunities. 3. MCCR will be in attendance in York, Pennsylvania to observe how the State Commission's local advisory council operates, and to speak with members of the council. Also MCCR reached out to partners on the Eastern Shore to explore possible interest in the formation of and participation in an advisory council. 4. MCCR was awarded a partnership grant from the Department of Housing & Urban Development. The work associated with this grant will be focused on education and outreach in order to better connect with communities around Maryland.	None
Deputy Director's Report	1. Deferred to written reports.	None
Assistant Director's	1. Deferred to written reports.	None

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Report		
General Counsel's Report	1. Deferred to written reports.	None
Education & Outreach Director's Report	1. Deferred to written reports.	None
Old Business	1. None.	None
New Business	1. Motion to move into Executive Session made by Chair, seconded by Commissioner Wickham, approved unanimously. Entered Executive Session at 11:43 a.m. Executive Session ended at approximately 12:20 pm.	
Good & Welfare	1. None	None
Adjournment	1. Meeting was adjourned at 12:20 pm	